



**Parent Teacher Organization**  
Lincoln Elementary School  
233 Seem Street  
Emmaus, PA 18049

PTO Meeting Minutes  
Tuesday, June 5, 2018  
3:30pm

Present: Jenn Henry, Kelly Allen, Melissa Werkheiser, Becca Booth, Danielle Mason, Kelly Golderer, Lynn Brinkman, Melanie Dopke, Jen Elston, Danielle Jimenez, Karen Gennaro

**President's welcome**

**Review of Minutes** - Approved by Kelly Allen and Kelly Golderer

**Treasurer's report** About \$275 in debits and about \$1200 in deposits since balance at end of month. This doesn't include withdraw for Kona Ice Truck, Box tops postage and Ice cream party for box top winners. This places us in a good financial position for the end of the year. Treasurer's report approved by Melanie Dopke and Kelly Allen

**Old Business** Discuss to limit Bingo tickets to just 4 tickets per family. Group agrees.

**New Business** Mrs. Brinkman requested funds for Kona ice to come to give kids a treat at the end of year. Board and chair people approved.

Box tops - the class with top amount for the year gets an ice cream party.

PTO meeting times to stay the same? Attendees agree alternating 3:30p and 6:30p works well at this time.

There will not be a new student orientation. Instead there will be event "Popsicles on the playground" August 23rd. The school will be open to all students and parents. 9a-11a Kindergarten orientation will also be that day.

Looking to do two dances throughout the year: K-2 February Dress-up and Grades 3-5 Shamrock Shake in March. "Bring a Loved one" dances.

Early October – We are moving the catalog fundraiser in September so we are looking to have event at Emmaus Movie Theater - showing family friendly movie. Children **MUST** be accompanied by adult, this will not be a "drop off" event.

Volunteer Forms - Looking to do digital version

PTO meeting sign for next year for reminders/advertisement - Kelly Allen volunteered to put the sign out.

Yearbook - Stephanie Albanese has been doing it. She needs help next year - someone to take over design and communication with yearbook company. Stephanie will still be doing pictures.

Due to 5<sup>th</sup> graders moving up, we are losing a lot of crossing guards as they are 5th grade parents. Looking for replacements, see Cindy at police station for background check and to get sworn on. This provides half off pool pass and many other benefits. Q: Can we put up a notice in Library. Melissa W suggests putting a notice out to parents requesting assistance.

End of year get together for PTO- location TBD.

End of year gifts for Mrs. Ritter, Mrs. Sopko and Deb for the play. Also discussion of end of year gifts for office and custodial staff.

Follow up on Custodians request for table. We bought one earlier this spring, the cost is \$90. PTO agrees to purchase another

### **Fundraising**

Feedback on festival – reminder that all flyers must be approved. People liked the wristbands instead of tickets. Jen E feels the festival should be smaller. Jenn H would like to break down to chair-people for event: one person to handle food, one to handle entertainment, one to handle prizes, etc. Looking to gather team for next year. More feedback - Some new games including perceived hazards, they will need to be eliminated.

Melissa W - Tyson labels rewards are not worth the amount of work. Box tops – we are going into next year with \$620 for the last three months. Shoparoo is doing very well.

**Principal Input** –Mrs. Brinkman and Mrs. Gennaro thank the PTO. Mrs. Brinkman would like to discuss increase in checks for teachers in the fall. Wait until fall for final decision based on balance, but looking to raise amount since many teachers are moving classrooms.