



**Parent Teacher Organization**  
Lincoln Elementary School  
233 Seem Street  
Emmaus, PA 18049

PTO Meeting Minutes  
Tuesday, April 3, 2018  
3:30pm

Present: Jennifer Henry, Melanie Dopke, Kelly Golderer, Kelly Allen, Keri Hodge, Danielle Mason, Becca Geller, Melissa Werkheiser

**President's welcome**

**Review of Minutes** - Approved by Kelly Allen and Kelly Golderer

**Review of Treasurer's report** - Bingo and Read-a-thon were both a great success. Mr. Chase is going to order butterflies that were approved last meeting, total will be around \$300. Field Trips - very few classes have taken their field trips so far. Remaining funds needed for field trips will be around \$9,000. We will need another Spring fundraiser to ensure money remains in account. Jennifer Henry feels penny wars would be a good fundraiser. Looking for Volunteer for Penny Wars. Jen H will send an email to volunteer group. Last year Penny wars brought in roughly \$1,100.

**Old Business** - Thank you to everyone that was able to help with Kindergarten registration. Fifth Grade Volleyball game - not being done this year, not enough volunteer participation

**New Business** - Request for any other nominations for VP and Treasurer for 2018-2019 Votes will take place in May.

Yearbooks - If you didn't get your money in, pick up isn't until the end of the week so you can order within the next day or two.

Mr. Cope requested to see if we can buy extra 8 foot tables, roughly \$75 per piece. This would be for our use for events because they currently have to borrow them. For fund purposes, suggestion to buy one table now and buy another at the end of the year if funds allow.

Remember: PTO FB page posts are approved so that lunch and family questions are diverted to Lincoln Families Page.

Book fair will be in a few weeks, you can deposit into book fair account online so kids don't have to bring in money. Sign ups will be coming out soon. Mon-Thurs with late night on Tuesday.

Children's library is doing kick off to Summer event, encouraging reading time over the summer. Requesting volunteers to help with this event. Saturday June 16 11a-3p. There will be several events - science, art, etc. Booth games are what require volunteers. Sign up to follow.

**Fundraising** - Box tops are low recently.

Festival coming up. This is the last big fundraiser of the year. Dave Fletes and Leann Buchman coordinate these efforts and will be sending out sign ups soon. Food vendors pay to come to festival. First Aid Kit brought up by Melissa W as this was brought up in previous meetings.

Jen H was unable to get to PTO expo this month, but toward the end of the year we will look at some catalogs to decide what is coming up.

Melissa W - suggested in the past Little Caesar's fundraiser. When would we fit this in - Could we fit it in this Spring? Jen H will look into turn around time. Issue ends up being the pick up and not having a place to store items if not claimed. Suggestion - items not being claimed would be donated to food bank after one week. Also, on order forms, put cell phone number for text reminders

No Principal or Faculty input

No Teacher treat this month because we supply dinner and breakfast for conferences.