



Parent Teacher Organization
Lincoln Elementary School
233 Seem Street
Emmaus, PA 18049

PTO Meeting Agenda
Tuesday, December 6, 2016
3:30

Present: Melissa Werkheiser, Michelle Capehart, Justine Frantzen, Becca Geller, Keri Hodge, Jenn Henry, Melanie Dopke, Dr. Atinello, Jen Elston, Jennifer Marangos, Beth Sharpless

President's Welcome

Meeting Minutes Approval by Jennifer Marangos and Jenn Henry

Treasurer's Report-Deferred until next month

Old Business

- Book Fair: As per Financial Report: Total Fair Sales: \$6047.77
New Scholastic Dollars Balance: \$2666.97. Each teacher had \$75.00 with which to shop. Used tokens (pirate coins) that teachers could use for kids who may have earned it. Teacher preview breakfast was well received. As per J. Marangos, unsure if the split in P/T conference week affected the flow of the sale. Sales were down just slightly from previous times. All except for \$800 scholastic dollars will be given to the library for books (unanimously approved). Jennifer will donate books received from the initial "kit" to the 5th grade toy drive.

- Spiritwear: There are several new items. Requests to have photos of the new merchandise put on facebook. Hoping to be able to order merchandise on website coming soon. Jen E. to make sure the order forms for Spirit wear are sent home again.
- Box Tops: We are down by 4000 boxtops compared to the same time next year. Not sure why, but need to make sure we remind people of facebook and encourage folks to get the app for their phones-can get a ton more credit by using the App.
- Paw's Place: Steady flow of customers. Raffle table earned \$86.00-less than hoped. Almost sold out of food. Some noted that they weren't aware of all of the things the sale had to offer, like things that were being sold in the hallway-maybe better/more signage. A

big “thank you” to Boy Scout Troop 25 and The Key Club for helping out in the kids shopping room.

- Improvements suggested for next year: Switch to a Saturday morning from 9am-12. Improve signs. The hope is that Saturday morning will get more business. Can use the kitchen area as needed for food. Mr. and Mrs. Claus for photos?

New Business

- Barnes and Noble Day: Has been difficult working with and communicating with staff there. Chorus and Chimes are ready to go. Need to get volunteers for the welcome table. Considering doing something else next year-has been difficult to arrange everything. Let's Play Books offered to do something in town, maybe for a whole week. Could have the Chorus/Chimes play at the Old Fashioned Christmas Celebration perhaps.
- 100th Day of School drive: There was a suggestion to collect pet food and supplies for the area pet food bank. It was decided to keep the donations to food items to be donated to the Emmaus Food Bank

Principals Input

- Request from teachers to purchase board games for the classrooms. Unsure exactly what games.
- The Science of Sound: An assembly in December. Going to be 2 assemblies so she can keep the audience numbers down. PTO provided \$700 for the assembly.

Faculty Input

- Mrs. Capehart was very appreciative of what the PTO does.

Teachers Treat:

- Teachers treat December 21st and 22nd, 20th is breakfast for them. Jenn Henry will work on having cocoa and the fixins for the cocoa for those days.