



Parent Teacher Organization
Lincoln Elementary School
233 Seem Street
Emmaus, PA 18049

PTO Meeting Minutes
June 6, 2017
3:30

Present: Melissa Werkheiser, Robyn Delabar, Dave Fletes, LeaAnn Buchman, Melanie Dopke, Jenn Henry, Rebecca Geller, Jen Elston, Melissa Mackaravitz, Jackie Attinello, Jamee Moyer, Beth Sharpless

Absent: Jamee Moyer

NJHS Presentation to the PTO by Ivana and Zoe: They present a proposal to watch small children during future PTO meetings and are available to do so one day a month at Lincoln Elementary School. Proposal approved and thank you!

Treasurer's Report

Old Business

Spring Festival-Dave Fletes a huge "thank you". It seemed like a great turn out this year and the new games were a big hit. There were 17 games last year, 13 this year. Considering Friday vs. Thursday for next year-more vendors might be available on the Thursday. Will try to have the teachers more involved next year. There was a listing of games and teachers games at the ticket sale tables. Dave gave the East Penn School District Maintenance and Lincoln janitors thank you baskets. A lot was learned this year:

- Place first aid kit at ticket table
- Bigger and better signage for next year
- Tweak the sign up genius to reflect a later start time
- ?Advance ticket sales?

Fundraising

- Box tops-they seem to be putting fewer boxtops on merchandise. Earned about 17000 for the year. Mrs. Mast' class won the year-way to go!
- Robyn Volunteered to sell Spirit Wear next year-thank you! There is a lot of spirit wear in the basement, just need to go through it to see what needs to be ordered.

- Teachers end of year gifts: Gift for Mrs. Ritter and play: Deb and Lisa getting \$25 along with a plant. Custodians (3) to get \$25.00 each. Mrs. Ritter \$200.00, Mrs. Sopko \$200.00, and Mrs. McGuinness \$100.00. What a wonderful job all of the listed people do to make the musical a huge success each year. The dedication is much appreciated.
- Will discuss the beginning of the school year checks with the incoming principal.

Principal's Input

- This is Dr. Attinello's last meeting. We are so grateful for the support she has given the PTO over the past few years. She will be greatly missed! A heartfelt thank you extended to her by the board and attendees.

Faculty Input

Thank you to Jen Elston for serving as president for the past 4 years. Good luck to Jenn Henry and Melanie Dopke, the incoming president and secretary of the PTO.